

Formal Complaint Form

VOCATIONAL EDUCATION – Complaint Form

Student Name:	Date:
Subject:	Teacher:
Complaint Against:	
Nature of complaint: (please	use specific details, dates, names etc.)
Information written by stude	nt or to be transcribed by person taking complaint
Student's Signature:	Parent's Signature:
Complaint accepted by:	Date:
RTOM Use Only	
Complaint assigned to:	
Date:	
Date entered into Complaints and Appeals Register: G:\Coredata\Curriculum\VET\VQF\Complaints and Appeals\register of complaints and appeals.xlsx	