Isis District State High School

3 Ridgway Street
Childers QLD 4660
Ph: 07 4192 1222

Application for student enrolment form

INSTRUCTIONS

Please refer to the Application to enrol in a Queensland state school information sheet at the end of this form when completing this application. Completion and submission of this application form to the school does not confirm enrolment. The school will notify you of the outcome of your application as soon as practicable.

Failure or refusal to complete those sections of the form marked with (*) or to provide required documentation may result in refusal to process your application. These questions and your consent are considered necessary to ensure the school can undertake its administrative and care responsibilities

Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible from important Federal and State Government funding reliant on such information. Parents of all students in Australia have been asked to provide information on their family background as part of a national initiative towards providing an education system that is fair to all students, regardless of their background. The required information includes the Indigenous status and language background of the student, and the education, occupation and language background of the parents.

If you have any questions about the enrolment form or process, or require assistance completing this form, including translation services, please contact the school in the first instance.

PROSPECTIVE STUDENT DEMOGRAPHIC DETAILS

Legal family name* (as per birth certificate)			
Legal given names* (as per birth certificate)			
Preferred family name		**Preferred given names**	
Gender*	☐ Male ☐ Female	**Date of birth**	_____ / _____ / _____
Copy of birth certificate available to show school staff*	☐ Yes ☐ No Number: _____	Enrolment may not be approved without enrolling staff sighting the prospective student's birth certificate. An alternative to birth certificate will be considered where it is not possible to obtain a birth certficate (e.g. prospective student is born in a country without birth registration system. Passport or visa documents will be suffice). This does not include failure to register a birth or reluctance to order a birth certificate. The requirement to sight the birth certificate does not apply where the prospective student has been previously enrolled in a state school and a birth certificate has been sighted. For international students approved for enrolment by EQI, a passport or visa will be accepted.	
For prospective mature age students, proof of identity supplied and copied*	☐ Yes ☐ No	Prospective mature age students must provide photographic identification which proves their identity: • current driver's licence; or • adult proof of age card; or • current passport	

APPLICATION DETAILS

Has the prospective student ever attended a Queensland state school?	☐ Yes ☐ No	**If yes, provide the name of the school and approximate date of enrolment**
What year level is the prospective student seeking to enrol in?		**Please provide appropriate year level**
Proposed start date	____ / ____ / _____	**Please provide the proposed start date for the prospective student at this school**

Does the prospective student have a sibling attending this school or any other Queensland state school?	☐ Yes ☐ No	**If yes, provide the name of the sibling, year level, date of birth and school**	**Name**	
			Year level	
			Date of birth	_____ / _____ / _____
			School	

INDIGENOUS STATUS

Is the prospective student of Aborginal or Torres Strait Islander origin?	☐ No ☐ Aboriginal ☐ Torres Strait Islander ☐ Both Aboriginal and Torres Strait Islander

FAMILY DETAILS

Parents/Carers	Parent/Carer 1	Parent/Carer 2
Family name*		
Given names*		
Title	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr
Gender	☐ Male ☐ Female	☐ Male ☐ Female
Relationship to prospective student*		
Is the parent/carer an emergency contact?*	☐ Yes ☐ No	☐ Yes ☐ No
1st Phone contact number*	Work/home/mobile	Work/home/mobile
2nd Phone contact number*	Work/home/mobile	Work/home/mobile
3rd phone contact number*	Work/home/mobile	Work/home/mobile
Email		
Occupation		
What is the occupation group of the parent/carer?	☐ (Please select the parental occupation group from the list provided at the end of this form. If parent/carer 1 is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the last occupation. If parent/carer 1 has not been in paid work in the last 12 months, enter 8)	☐ (Please select the parental occupation group from the list provided at the end of this form. If parent/carer 2 is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the last occupation. If parent/carer 2 has not been in paid work in the last 12 months, enter 8)
Employer name		
Country of birth		
Does parent/carer 1 or parent / carer 2 speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)	☐ No, English only ☐ Yes, other – please specify _____ Needs interpreter? ☐ Yes ☐ No	☐ No, English only ☐ Yes, other – please specify _____ Needs interpreter? ☐ Yes ☐ No
Is the parent/carer an Australian citizen?	☐ Yes ☐ No	☐ Yes ☐ No
Is the parent/carer a permanent resident of Australia?	☐ Yes ☐ No	☐ Yes ☐ No

FAMILY DETAILS (continued)

Parent /Carers	Parent/Carer 1			Parent/Carer 2		
Address Line 1						
Address Line 2						
Suburb/Town						
State		Postcode			Postcode	
Mailing Address (if it is the same as principal place of residence, write 'AS ABOVE')						
Address Line 1						
Address Line 2						
Suburb/Town						
State		Postcode			Postcode	
Parent/Carer school education	What is the *highest year* of school parent/carer has completed? (For people who have never attended school mark 'Year 9 or equivalent or below')			What is the *highest year* of school parent/carer has completed? (For people who have never attended school mark 'Year 9 or equivalent or below')		
Year 9 or equivalent or below	☐			☐		
Year 10 or equivalent	☐			☐		
Year 11 or equivalent	☐			☐		
Year 12 or equivalent	☐			☐		
Parent/Carer non-school education	What is the level of the highest qualification parent/carer 1 has completed?			What is the level of the highest qualification parent/carer 2 has completed?		
Certificate I to IV (including trade certificate)	☐			☐		
Advanced Diploma/Diploma	☐			☐		
Bachelor degree or above	☐			☐		
No non-school qualification	☐			☐		

COUNTRY OF BIRTH*

In which country was the prospective student born?	☐ Australia
	☐ Other (please specify country) _____
	Date of Arrival in Australia _____ / _____ / _____
Is the prospective student an Australian citizen?	☐ Yes ☐ No

PROSPECTIVE STUDENT LANGUAGE DETAILS

Does the prospective student speak a language other than English at home?	☐ No, English only
	☐ Yes, other – please specify _____

EVIDENCE OF PROSEPCTIVE STUDENT'S IMMIGRATION STATUS (to be completed if this person is NOT an Australian citizen)*

☐ Permanent resident	Complete passport and visa details section below
☐ Student visa holder	Date of Arrival in Australia _____ / _____ / _____ Date enrolment approved to: _____ / _____ / _____
	EQI receipt number: _____
☐ Temporary visa holder	Complete passport and via details section below. Temporary visa holders must obtain an 'Approval to enrol in a state school' from EQI
☐ Other, please specify	

EVIDENCE OF PROSPECTIVE STUDENTS IMMIGRATION STATUS* (continued)

Passport and visa details (to be completed for a prospective student who is not an Australian citizen)

NOTE: A permanent resident will have a visa grant notification with an indefinite stay period indicated.

For a prospective students arriving in Australia as refugee or humanitarian entrants, either PLO 56 Immigration issued card or 'Document to travel to Australia' with 'stay indefinite' recorded must be signed by the school.

Passport number		Passport expiry date	_____ / _____ / _____
Visa number		Visa expiry date (if applicable)	_____ / _____ / _____
Visa sub details			

PROSPECTIVE STUDENT'S PREVIOUS EDUCATION / ACTIVITY

Where does the prospective student come from	☐ Queensland ☐ Interstate ☐ Overseas
Previous education/activity	☐ Kindergarten ☐ School ☐ VET ☐ Home education ☐ Full-time employment ☐ Part-time employment ☐ Other
Please provide name and address of education provider/activity provider/employer	

RELIGIOUS INSTRUCTION*

From Year 1, the prospective student may participate in religious instruction if it is available. If you tick 'No' or if the nominated religion is not represented within the school's religious instruction program, the prospective student will receive another instruction in a separate location during the period arranged for religious instruction. Parents/Carers may change these arrangements at any time by notifying the principal in writing.	Do you want the prospective student to participate in religious instruction? ☐ Yes ☐ No If yes, please nominate the religion:

PROSPECTIVE STUDENT ADDRESS DETAILS*

Principal place of residence address					
Address Line 1					
Address Line 2					
Suburb/Town		State		Postcode	
Mailing address (if it is the same as principal place of residence, write 'AS ABOVE'					
Address Line 1					
Address Line 2					
Suburb/Town		State		Postcode	
Email					

EMERGENCY CONTACT DETAILS (Other emergency contact details if parents/carers listed previously are not emergency contacts or cannot be contacted. At least one emergency contact must be provided)*

	Emergency Contact	Emergency Contact
Name		
Relationship (e.g. aunt)		
1st Phone contact number*	Work/home/mobile	Work/home/mobile
2nd Phone contact number*	Work/home/mobile	Work/home/mobile
3rd phone contact number*	Work/home/mobile	Work/home/mobile

PROSPECTIVE STUDENT MEDICAL INFORMATION (including allergies)*

Privacy Statement

The Department of Education (DoE) is collecting this medical information in order to address the medical needs of students during school hours as well as during school excursions, school camps, sports and other school activites. DoE will not use this information to make a decision about a prospective students eligibility for enrolment. The information will only used by authorised employees of the department and DoE will only record, use and disclose the medical information in accordance with the confidentiality provisions at Section 426 of the Education (General Provisions) Act 2006.

It is essential that the school is advised before the prospective student's first day of attendance if the prospective student has any medical conditions. The school administration staff must also be informed of any new medical conditions or a change to medical conditions as soon as they are known.

Should the prospective student need to take routine medication during school hours, the *Parent consent to administer medication at school* form must be completed before school staff can administer medication. All medication must be provided in the original container with a pharmacy label providing clear instructions for administration. For emergency medication the school will also require a doctor's letter containing detailed instructions and or a sighted Action Plan / Emergency Health Plan. Parent consent and health plans must be reviewed annually. All original documentation will be retained at the office and copies of Action or Emergency Plans kept with the student.

No known medical conditions	☐
Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of medical condition categories provided)	
Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of medical condition categories provided)	
Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of medical condtion categories provided)	
Does the prospective student require any medical aids or devices (such as glasses, contact lenses, prosthetics or orthotics) This is for the purpose of informing planning for school activities such as sport and school excursions.	☐ No ☐ Yes, please specify

Name of the prospective student's medical practitioner (optional)		**Contact number of medical practitioner**	
Medicare card number (optional)		**Position number**	
Cardholder name (if not the name of prospective student)			
Private health insurance conplant name (if covered) (optional)		**Private health insurance membership number** (leave blank if company name is not provided)	

I authorise school staff to contact the prospective student's medical practitioner for the purposes of seeking advice in cases where an immediate but non-life threatening response is required (for instance, when the prospective student may be on an excursion or sporting event), and to provide Medicare card details if required? (answer only if medical practitioner and Medicare card details have been provided above)	☐ Yes ☐ No

COURT ORDERS*

Out-of-Home Care Arrangements

Under the *Child Protection Act 1999*, when a Child Protection is approved by the Children's Court, the child is placed in out-of-home care (OOHC).Out-of-home care includes short or long term placement with an approved kinship or foster carer; in a supported independent living arrangement; in a safe house; and in residential care.

Is the prospective student identified as residing in out-of-home care?	☐ Yes ☐ No
If yes, what are the dates on the court order? Please provide a copy of the court order and/or the Authority to Care.	**Commencement Date** _____ / _____ / _____ **End date** _____ / _____ / _____
Contact details of the Child Safety Officer (if known)	**Name**

Phone Number	

COURT ORDERS* (continued)

Family Court Orders*

Are there any current orders made pursuant to the Family Law Act 1975 concerning the welfare, safety or parenting arrangements of the prospective student?	☐ Yes ☐ No

If yes, what are the dates of the court order? Please provide a copy of the court order	Commencement Date	_____ / _____ / _____
	End date	_____ / _____ / _____

Other Court Orders*

Are there any other current court orders, such as a domestic violence order, concerning the welfare, safety or parenting arrangements of the prospective student?	☐ Yes ☐ No

If yes, what are the dates of the court order? Please provide a copy of the court order.	Commencement Date	_____ / _____ / _____
	End date	_____ / _____ / _____

APPLICATION TO ENROL*

I hereby apply to enrol my child or myself at *ISIS DISTRICT STATE HIGH SCHOOL*

I understand that suppling false or incorrect information on this form may lead to the reversal of a decision to approve enrolment. I believe that the information I have supplied on this form is true and correct in every particular, to the best of my knowledge.

	Parent/Carer 1	Parent/Carer 2	Prospective student (if student is mature age or independent)
Signature			
Date	_____ / _____ / _____	_____ / _____ / _____	_____ / _____ / _____

OFFICE USE ONLY

Enolment decision	Has the prospective student been accepted for enrolment? ☐ Yes ☐ No (applicant advised in writing)
	If no, indicate reason: ☐ Does not meet School EMP or Enrolment Eligibility Plan requirements ☐ Prospective student is mature age and school is not a mature age state school ☐ Does not meet Prep age eligibility requirement ☐ Prospective student is subject to suspension from a state school at the time of enrolment application ☐ Does not meet the requirements for enrolment in a state special school ☐ Does not have an approved flexible arrangement with the school ☐ School does not offer year level prospective student is seeking to be enrolled in ☐ Prospective student has no remaining semester allocation of state education

Date enrolment processed	_____ / _____ / _____	Year level		Roll Class		EQ ID	

Independent student	☐ Yes ☐ No

Is the prospective student over 18 years of age at the time of enrolment?	☐ Yes ☐ No
If yes, is the prospective student exempt from the mature age student process?	☐ Yes ☐ No
If no, has the prospective mature age student consented to a criminal history check?	☐ Yes ☐ No

School house/team		EAL/D support	☐ Yes ☐ No
FTE		Associated unit		Visa and associated documents sighted	☐ Yes ☐ No
EQI category			SV – student visa	EX – exchange student
			TV – temporary visa	DE – distance education
			DS – dependent – parent on student visa	

Parental occupation groups for use with Parent/Carer details

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation

Public service manager (section head or above), regional director, health/education/police/fire services administrator

Other administrator (school principal, faculty head/dean, library, museum/gallery director, research facility director

Defence Forces commissioned officer

Professionals generally have degrees or higher qualifications and experiences in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, education, law, social welfare, engineering, science, computing professional

Business (management, consult, business analyst, accountant, auditor, policy analyst, actuary, valuer)

Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

Group 2: Other business managers, arts/media/sportspeople and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager (finance/engineering/production/personnel/industrial relations/sales/marketing)

Financial services manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)

Retail sales/services manager (shop, petrol station restaurant, club, hotel/motel, cinema, theatre, agency)

Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, autor, media presenter, photographer, designer, illustrator, proof-reader, sportsperson, coach, trainer, sports official)

Associate professionals generally have diploma/technical qualifications and support managers and professionals

Health, education, law, social welfare, engineering, science, computing technician/associate professional

Business/administraition (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, officer/project manager)

Defence Forces senior Non-Commissioned Officer

Group 3: Tradespeople, clerks and skilled office, sales and service staff

Tradespeople generally have completed a four year trade certificate, usually by apprenticeship. All tradespeople are included in this group.

Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)

Skilled office, sales and service staff:

> **Office** (secretary, personal assistant, desktop publishing operator, switchboard operator)

> **Sales** (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher)

> **Service** (aged/disabled/refuge/childcare worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor

---

Group 4: Machine Operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper

Office assistants, sales assistants and other assistants:

> **Office** (typist, word processing/data entry/business machine operator, receptionist, office assistant)

> **Sales** (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)

> **Assistant/Aide** (trade's assistant, school/teacher aide, dental assistant, veterinary nurse, nusring assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)

Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)

Group 8: Have not been in paid work in the last 12 months

State Schools Standarised Medical Condition Caterogry List

Acquired Brain Injury	Bladder and bowel – Catherisation (continuous, clean intermittent)	Heart/cardiac conditions – Heart valve disorders
Allergies / Sensitivities	Bladder and bowel – Stoma site, Urostomy, Mitroanoff, MACE, Chair	Heart/cardiac conditions – Heart genetic malformations
Anaphylaxis	Bladder and bowel – Other	Heart-cardiac conditions – Other
Airway/lung/breathing – Oxygen required (continuous/periodically)	Blood disorders - Haeophilia	Mental Health – Depression
Airway/lung/breathing – Suctioning	Blood disorders - Thalassemia	Mental Health – Anxiety
Airway/lung/breathing - Tracheostomy	Blood disorders – Other	Mental Health – Oppositional Defiant Disorder
Airway/lung/breathing - Other	Cancer/oncology	Mental Health – Other
Artificial feeding – Gastrostomy device (tube or button)	Coeliac disease	Muscle/bone/musculskeletal disorders – spasticity (Bacolfen Pump)
Artificial feeding – Nasogastric tube	Cystic Fibrosis	Muscle/bone/musculoskeletal disorders – Other
Artificial feeding – Jejunostomy tube	Diabetes – Type one	Skin Disorders – Eczema
Artificial feeding – Other	Diabetes – Type two	Skin Disorders – Psoriasis
Asthma	Ear/hearing disorders – Otitis Media (middle ear infection)	Swallowing/dyshagia – requiring modified foods
Asthma – Student self-administers medication	Ear/hearing loss disorders – Hearing loss	Swallowing/dysphagia – requiring artificial feeding
Attention – Deficit/Hyperactivity Disorder (ADHD)	Ear/hearing loss – Other	Transfer & positioning difficulties
Autism Spectrum Disorder	Epilespy – Seizures	Travel/motion sickness
Bladder and bowel – Urinary wetting, incontinence	Eye/vision disorders	Other
Bladder and bowel – Faecal soiling, constipation, incontinence	Endocrine disorder – Adrenal hypoplasia, pituitary, thyroid	

Application to enrol in a Queensland State School

This sheet contains information on how to complete the Application for student enrolment form (SEF-1 Version 8)

Entitlement to enrolment

Under the Education *(General Provisions) Act 2006 (QLD)* a state school must enrol a prospective student if they are entitled to enrolment. While not exhaustive, the following matters may affect a prospective student's entitlement to enrol in a state school:

- If the school has a School Enrolment Plan or an Enrolment Eligibility Plan (enrolment is subject to eligibility under the plan)

- The applicant is a prospective mature age student (the applicant can only apply for enrolment at a mature age state school and will be subject to a satisfactory criminal history check, or as a student in a program of distance education. All prospective mature age students must have remaining allocation of state education.)

- The prospective student is not of age for enrolment (relates to Preparatory Year and Years 1 – 6)

- The prospective student has been excluded, or is subject to suspension from a state school at the time of the application

- The school principal reasonably believes that the prospective student presents an unacceptable risk to the safety or wellbeing of members of the school community (application is referred to the Director-General)

- The school is a state special school and the prospective student does not meet the criteria for enrolment in a special school

- The proposed enrolment requires approval as part of a flexible arrangement under s.183 of the Education *(General Provisions) Act 2006 (QLD)*, and the arrangements has not yet been approved

- The prospective student is not an Australian resident or citizen or the child of a permanent resident or citizen (visa restrictions may apply, fees may be charged, in some cases legislations requires that the prospective student must obtain approval from the Chief Executive via Education Queensland International (EQI) to enrol)

- The school does not offer the year level that the prospective student should be enrolling in

- The prospective student has no remaining semester allocation of state education. Enrolment cannot proceed until additional semesters are applied for by the prospective student (or parent on their behalf) and granted

Prospective student
A prospective student is a person who has applied to enrol at a state school but who has not yet been accepted for enrolment

Parent's occupation and education
All parents across Australia, no matter which school their child attends, are asked to provide information about family background (answering this question is optional). The main purpose of collecting this information is to promote an education system which is fair for all Australian students regardless of their backgrounds.

Court Orders
Any court orders concerning the prospectve student's welfare, safety or parenting arrangements should be provided to the school, and the school should also be provided with any new or updated orders.

Name on enrolment form
A prospective student should be enrolled under their legal name as per their birth certificate. There is a provision to also record a preferred family and/or given name. The preferred name will be used on internal school documents such as class rolls. The legal name will appear on semester reports unless there is a specific request to use the preferred name only. This request can come from parents/carers or the student (if the student is independent/mature age).

Gender
Information about gender is supplied to the Federal Government to comply with State funding agreements. The gender category with which a person identifies may not match the sex they were assigned with at birth. There is no requirement for a students gender recorded on their form to align with the sex shown on their birth certificate or passport.

Religious Instruction
Religious instruction is a program approved and provided by a religious denomination or religious society. Other instruction relates to part of a subject area that has been covered within the curriculum and may include, but is not limited to, personal research and/or assignments, revision of classwork, and wider reading. Information about religious instruction is available at the school, and about other instruction, is provided by the school at the time of enrolment and is on the school's website.

ISIS DISTRICT STATE HIGH SCHOOL

Media and Publication Consent

R Respect
Resilience
Responsibility
I Integrity
Inclusivity
S Striving for Success
E Empowered

This is to inform you about how we will use your child's personal information and student materials. It outlines:

- What information we record

- How we will use student materials created during your child's enrolment

Examples of personal information which may be used and disclosed (subject to consent) include part of a person's name, image/photograph, voice/video recording or year level.
Your child's student materials:

- Are created by your child whether as an individual or part of a team

- May identify each person who contributed to the creation

- May represent Indigenous knowledge or culture

Purpose of the content

It is the school's usual practice to take photos or record images of students and occasionally to publish limited personal information and student materials for the purpose of celebrating student achievement and promoting the school and more broadly Queensland Education.

To achieve this, the school may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below.

The State School Consent Form may, at your discretion, provide consent for personal information and a licence for the student materials to be published online or in other public forums. It also allows your child's personal information and student materials to be presented in part or alongside other students' achievements.

The school needs to receive consent in writing before it uses or discloses your child's personal information or student materials in a public forum. The attached form is a record of the consent provided.

It should be noted that in some instances the school may be required by the *Education (General Provisions) Act 2006* (QLD) or by law to record, use or disclose the student's personal information or materials without consent (e.g. assessment of student materials does not require further consent).

Voluntary

There will not be any negative repercussions for not completing the State School Consent Form or for giving limited consent. All students will continue to receive their education regardless of whether consent is given or not.

Consent may be limited or withdrawn

Consent may be limited or withdrawn at any time by you.

If you wish to limit or withdraw consent please notify the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

If in doubt, the school may treat a notice to limit consent as a comprehensive withdrawal of consent until the limit is clarified to the school's satisfaction.

Due to the nature of the internet and social media (which distributes and copies information), it may be possible for all copies of information (including images of student materials) once published by consent, to be deleted or restricted from use.

The school may take down content that is under its direct control, however, published information and materials cannot be deleted and the school is under no obligation to communication changes to consent with other entities/third parties.

Media sources used

Following is a list of online and social media websites and traditional media sources where the school may publish your child's personal information or student materials subject to your consent.

- School website: http://isisdistrictshs.eq.edu.au

- Facebook: www.facebook.com/IsisDistrictSHS

- Instagram: http://instagram.com/isisdistrictshs/

- Local Paper

- Traditional and online media, printed materials, digital platforms' promotional materials, presentations and displays

The State School Consent Form does not extend to P&C run social media accounts or activities, or external organisations.

Duration

The consent applies for the period of enrolment or another period as stated in the State School Consent Form, or until you decide to limit or withdraw your consent.

During the school year there may be circumstances where the school or Department of Education may seek additional consent.

Who to contact

To return a consent, express a limited consent or withdraw consent please contact the Principal on 07 4192 1222 or principal@isisdistrictshs.eq.edu.au

The Principal should be contacted if you have any questions regarding consent.

ISIS DISTRICT
STATE HIGH SCHOOL

Media and Publication Consent

R Respect Resilience Responsibility
I Integrity Inclusivity
S Striving for Success
E Empowered

1. IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES
Parent / Carer to complete
Mature / independent students may complete on their own behalf (if under 18 a witness is required)

a. Full Name of Individual _____

b. Date of Birth _____ / _____ / _____

c. Name of school : *Isis District State High School*

d. Name to be used in association with the person's personal information and materials* (please select)

☐ Full Name   ☐ First Name   ☐ No Name   ☐ Other Name _____

*Please note, if no selection is made, only the Individual's First Name will be used by the school. However, the school may choose not to use a student's name at its discretion.

2. PERSONAL INFORMATION AND MATERIALS COVERED BY THIS CONSENT FORM
a. **Personal information** that may identify the person in section 1:

Name (as indicated in section 1)	Image/Photograph	School Name
Recording (voices and/or video)	Year Level	

b. **Materials** created by the person in section 1:

Sound recording	Artistic Work	Written Work	Video or image
Software	Music Score	Dramatic Work	

3. APPROVE PURPOSE
If consent is given in section 6 of the from:
The personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) by the school, the Department of Education (DoE) and the Queensland Government for the following purposes:

- Any activities engaged in during the ordinary course of the provision of education (including assessment), or other purposes associated with the operation and management of the school or DoE including to publicly celebrate success, advertising, public relations, marketing, promotional materials, presentation, competitions and displays.

- Promoting the success of the person in section 1, including their academic, sporting or cultural achievements.

- Any other activities identified in section 4 (b) below.

The personal information and materials (as detailed in section 2) may be disclosed (published) for the above purposes in the following:

- The school's newsletter and/or website

- Social media accounts, other internet sites, traditional media and other sources identified in the 'Media Sources' section of the explanatory letter (attached)

- Year books/annuals

- Promotional/advertising materials and

- Presentations and displays

4. TIMEFRAME FOR CONSENT
School representative to complete.
a. Timeframe of consent : duration of enrolment
b. Further identified activities not listed in the form and letter for the above timeframe

5. LIMITATION OF CONSENT
The individual and/or parent wishes to limit consent in the following way:

_____

ISIS DISTRICT
STATE HIGH SCHOOL

Media and Publication Consent

R Respect
Resilience
Responsibility
I Integrity
Inclusivity
S Striving for Success
E Empowered

6. CONSENT AND AGREEMENT

CONSENTER – I am (tick the applicable box):

☐ parent/carer of the identified person in section 1

☐ the identified person in section 1 (if a mature/independent student or employee including volunteers)

☐ recognised representative for the Indigenous knowledge or culture expressed by the materials

I have read the explanatory information, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to the school recording, using or disclosing (publishing) the personal information and materials identified in section 2 of the purposes detailed in section 3.

By signing below, I also agree that this State School Consent form is binding. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify the school of any third-party intellectual property incorporated into the licensed materials. I accept the attribution of the identified person in section 1 as an author or performer of the licensed materials. I accept that the materials licenced may be blended with other materials and the licensed materials may not be reproduced in their entirety.

Name of Student _____

Name of Consenter _____

Signature of Consenter _____

Signature of Student (if applicable) _____ Date _____ / _____ / _____

SPECIAL CIRCUMSTANCES
If the form is required to be read out (whether in English or an alternative language or dialect) to a parent/carer or individual student; or when the consenter is an independent student and under 18 the section below must be completed.

WITNESS – for consent for an independent student or where the explanatory letter and State School Form were read

I have witnessed the signature of an independent student, or the accurate reading of the explanatory letter and the State School Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Name of Witness _____

Signature _____Date _____ / _____ / _____

Statement by the person taking consent – when it is read

I have accurately read out the explanatory letter and State School Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

1. The identified materials will be used in accordance with the State School Consent Form
2. Reference to the identified person will be in the manner consented
3. In accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of consent.

I confirm that the person was given an opportunity to ask questions about the explanatory information and the State School Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent had been given freely and voluntarily,
A copy of the explanatory information has been provided to the consenter.

Name and Role of Person taking the consent _____

Signature _____ Date _____ / _____ / _____

ISIS DISTRICT STATE HIGH SCHOOL — KNOW THYSELF

Third Party Website Consent

Respect
Resilience
Responsibility
Integrity
Inclusivity
Striving for Success
Empowered

Introduction to the Online Services Consent Form for Isis District State High School

Our school uses tools and resources to support student learning, including third party (non-departmental) online services hosted and managed outside of the Department of Education network.

Online services, including websites, web applications, and mobile applications, are delivered over the internet or require internet connectivity. Examples may include interactive learning sites and games, online collaboration and communication tools, web-based publishing and design tools, learning management systems, and file storage and collaboration services.

This letter is to inform you about the third party online services used in our school and how your child's information, including personal information and works, may be recorded, used, disclosed, and published to the services (if you provide your consent for this to occur).

The Online Services Consent Form is a record of the consent provided.

About the online services
After evaluation, the principal has deemed specific third party online services appropriate for school use. These online services are listed on the consent form.

Third party online service providers are external to the school, and the services may be hosted onshore in Australia or offshore outside of Australia. Data that is entered into offshore services may not be subject to Australian privacy laws. When considering whether to provide your consent, we encourage you to read the information provided about each online service, including the *terms of use* and *privacy policy,* which outline how information and works will be used and under what circumstances they may be shared.

Student information
The consent collected by the form covers both student personal information (e.g. name, date of birth) and school-based information (e.g., student username, email, year level) as outlined on the form.

Where permitted by the service provider, de-identified information will be used and/or efforts will be made to limit the amount of personal information disclosed and stored within online services (e.g., when registering accounts, only mandatory information will be disclosed).

Student works
Works might include materials such as student projects, assignments, portfolios, images, video or audio. Where student works will be created within, stored or published to the online service (in some cases, published information or works will be viewable by the public), this will be indicated in 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Parent information
Where your personal information (e.g. parent email, name, contact details) will be disclosed to the online service, this will be indicated in the 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Purpose of the consent
Third party online services are used for various purposes. The purpose of use for each service is outlined in Section 5 of the Online Services Consent Form. For example, teachers may use online services with students to support curriculum delivery, complete learning activities and assessment, facilitate class collaboration, and create and publish class work (e.g. projects, assignments, portfolios).

The Online Services Consent Form records your consent for your child to register accounts, use, and, where specified, publish their work to these services. The form also collects your consent for school staff to collect, store, and transmit information to online services in order to manage school operations and communicate with parents and students.
It should be noted that, in some instances, the school may be required or authorised by the *Education (General Provisions) Act 2006* (Qld) or by law to record, use or disclose the student's personal information or materials without consent.

Voluntary consent provision
It is not compulsory to provide consent. If your consent is not given, this will not adversely affect any learning opportunities provided by the school to your child.

Consent may be limited or withdrawn
You can withdraw your consent at any time by notifying the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

You may also limit your consent by providing consent for some, but not all, online services listed on the form.

Requests to limit consent in relation to how the 'Information covered by this consent form' and the 'Approved purpose' (Section 2 and 3 of the form) are applied to a specific service, will be treated as "do not consent", as the school cannot guarantee correct implementation of individual requests.

Due to the nature of the internet, it may not be possible for all copies of information (including images and student works that have already been disclosed or published) to be deleted or restricted from use if you request it. The school may remove content that is under its direct control, however, information and works that have already been disclosed and published cannot be deleted, and the school is under no obligation to communicate changes to your child's consent circumstances to online service providers.

Duration of consent
The consent applies for the period of time specified on the form. You may review and update your consent at any time by notifying the school in writing (by email or letter).

There may be circumstances where the school issues a new consent form to seek additional consent e.g. in the event that new online services are identified for use.

Who to contact
To return the form, express a limited consent, withdraw consent or ask questions regarding consent, please contact School Office, 07 4192 1222.

ISIS DISTRICT STATE HIGH SCHOOL

Third Party Website Consent

RESPECT
Resilience
Responsibility
Integrity
Inclusivity
Striving for Success
Empowered

Online Services Consent Form

Privacy Notice

The Department of Education is collecting the personal information on this form in order to obtain consent regarding the use of online services. This information and completed form will be stored securely. Personal information collected on this form may also be used by or disclosed to third parties by the Department where authorised or required by law. If you wish to access or correct any of the personal information on this form, or discuss how it has been dealt with, please contact your student's school in the first instance.

This form is to be completed by:
- **Parent/carer*;**
- **Student over 18 years; or**
- **Student with independent status.**

(*Note: Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.)

1. *IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES*

   a) *Full name of student* _____

2. *INFORMATION COVERED BY THIS CONSENT FORM*

   a) The consent collected by the form covers the following student personal information (identifying attributes):
   - Student name (first name and/or last name)
   - Sex/Gender
   - Date of Birth, age, year of birth

   AND the following school-based information (generally, non-identifying attributes*):
   - Student school username
   - Student school email
   - Student ID number
   - School
   - Year Group
   - Class
   - Teacher
   - Country

   *In cases where registration and/or use requires a combination of school-based information (non-identifying) and personal information, or a combination of school-based information, the school-based information may become identifiable.

   b) If an online service records, uses, discloses and/or publishes student works, parent information or additional student information (such as photographs of students), not listed above (Section 2a.), the school will specify it as part of the *additional consent requirements* on the form. Examples may include:
   - Student assessment
   - Student projects, assignment, portfolios
   - Student image, video, and/or audio recording
   - Sensitive information (e.g., medical, wellbeing)
   - Name and/or contact details (e.g. email, mobile phone number) of student's parent

3. *APPROVED PURPOSE*

   This form records your consent for the recording, use, disclosure and publication of the information listed in item 2 above, and any information or student works listed under the 'additional consent requirements', and to transfer this information and works within Australia and outside of Australia (in the case of offshore services) to the online service providers for the following purposes:
   - For your child to register an account for the online services
   - For your child to use the online services in accordance with each service's *terms of use* and *privacy policy (*including service provider use of the information in accordance with their *terms of use* and *privacy policy*)
   - For the school to:
     o administer and plan for the provision of appropriate education, training and support services to students,
     o assist the school and departmental staff to manage school operations and communicate with parents and students.

4. *TIMEFRAME FOR CONSENT*

   The consent granted by this form is for the duration of the student's current phase of learning (Years 7-9 and 10-12). Consent is obtained upon enrolment and renewed when students move into a new phase of learning (e.g. minimum every four years).

5. *CONSENT FOR ONLINE SERVICES*

   For each online service listed on the following page, please indicate your choice to *give consent* or *not give consent* for the information outlined in Section 2 to be disclosed to the online service in accordance with the purpose outlined in Section 3, and for the timeframe specified in Section 4.

ISIS DISTRICT STATE HIGH SCHOOL
KNOW THYSELF

Third Party Website Consent

R Respect Resilience Responsibility
I Integrity Inclusivity
S Striving for Success
E Empowered

Service name:	**Scratch**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	https://scratch.mit.edu/				
Purpose of use:	The purpose of this website is to allow users to program their own interactives stories, games and animations.				
Terms of use:	https://scratch.mit.edu/terms_of_use/				
Privacy policy:	https://scratch.mit.edu/privacy_policy/				
Additional consent is being sought for the following reasons: *(as per Section 2b)* Student works are stored					

Service name:	**https://code.org/**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	https://code.org/educate/applab				
Purpose of use:	The purpose of this website is to learn drag and drop programming through tutorials and exercises.				
Terms of use:	https://code.org/tos				
Privacy policy:	https://code.org/privacy				
Additional consent is being sought for the following reasons: *(as per Section 2b)* Student works are stored					

Service name:	**Quizlet**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	https://quizlet.com				
Purpose of use:	The purpose of this website is to provide users a platform that enables the creation of data sets for the purpose of student study and quizzes.				
Terms of use:	https://quizlet.com/privacy				
Privacy policy:	https://quizlet.com/privacy				

Service name:	**ClickView**	Data hosting:	Onshore	☐ I give consent	☐ I do not give consent
Url:	https://www.clickview.com.au/				
Purpose of use:	ClickView curates the best educational videos from renowned content providers and free-to-air TV channels				
Terms of use:	https://www.clickview.com.au/terms-and-conditions/				
Privacy policy:	https://www.clickview.com.au/privacy-policy/				

Service name:	**Class Dojo**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	http://www.classdojo.com				
Purpose of use:	The purpose of this website is to help teachers improve student behaviour and engagement while keeping parents and caregivers in the loop				
Terms of use:	https://www.classdojo.com/en-gb/privacy				
Privacy policy:	https://www.classdojo.com/en-gb/terms				

Service name:	**Oxford**	Data hosting:	Onshore	☐ I give consent	☐ I do not give consent
Url:	https://www.oxforddigital.com.au/				
Purpose of use:	The purpose of this website is to provide a digital access for educational books.				
Terms of use:	https://www.oxforddigital.com.au/terms.html				
Privacy policy:	https://global.oup.com/privacy?cc=au				

Service name:	**Cambridge**	Data hosting:	Onshore	☐ I give consent	☐ I do not give consent
Url:	https://www.cambridge.org/				
Purpose of use:	The purpose of this website is to provide a digital access for educational books.				
Terms of use:	https://www.hotmaths.com.au/				

Service name:	**Nearpod**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	http://www.nearpod.com/index.php				
Purpose of use:	To provide users a collaborative space to create and conduct interactive online lessons for students				
Terms of use:	https://www.nearpod.com/terms-conditions/				
Privacy policy:	https://www.nearpod.com/privacy-policy/				

Service name:	**Kahoot.it**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	https://Kahoot.it				
Purpose of use:	To provide the ability to create, discover, play and share fun learning quizzes, surveys and activities for any subject, in any language, on any device, for all students				
Terms of use:	https://kahoot.com/terms-and-conditions/				
Privacy policy:	https://kahoot.com/privacy-policy/				

Service name:	**Edison**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	https://Ed.Py				
Purpose of use:	To provide a Python programming application for the Edison robot.				
Terms of use:	no terms and conditions are available				
Privacy policy:	https://meetedison.com/privacy				

Service Name:	**Education Perfect**	Data Hosting:	Offshore	☐ I give consent	☐ I do not give consent
URL:	http://educationperfect.com				
Purpose of use:	Education Perfect allows teachers to create 'learning journeys' for classes and individual students. Teachers can choose from a range of curriculum aligned resources and review analytics to understand student progress.				
Terms of use:	https://www.educationperfect.com/terms-of-use/				
Privacy policy:	https://www.educationperfect.com/wp-content/uploads/2020/11/Education-Perfect-Privacy-Policy-2020-10-02.pdf				
Additional consent is being sought for the following reasons: *(as per Section 2b)* • Student parent email address is disclosed through use of the service • Student images/video/audio recording/responses to online learning and training activities and/or academic testing uploaded and published to the service.					

Service name:	**OnGuard Safety Training**	Data hosting:	Offshore	☐ I give consent	☐ I do not give consent
Url:	http://www.onguardsafety.com.au				
Purpose of use:	Provides digitally training for machinery, power tools, equipment and procedures				
Terms of use:	https://onguardsafetytraining.com/forms/OnGuard_Terms_of_Use_Licence_Agreement.pdf				
Privacy policy:	https://www.onguardsafety.com.au/privacy.html				

Third Party Website Consent

R Respect
I Resilience
Responsibility
S Integrity
Inclusivity
E Striving for Success
Empowered

6. CONSENT AND AGREEMENT

Person giving consent – I am (tick the applicable box):

☐ parent/carer of the person identified in Section 1

☐ the person identified in Section 1 (if student is over 18 years or has independent status)

I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent for the information outlined in Section 2 and any additional consent requirements outlined in Section 5 to be disclosed to the online services in accordance with the purpose outlined in Section 3 and for the timeframe specified in Section 4.

Print name of student: _____

Print name of consenter: _____

Signature or mark of consenter: _____

Date: _____/_____/_____

Signature or mark of student*: _____

Date: _____/_____/_____

*Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent

_____

Print name of consenter:

Signature or mark of consenter: _____

Date: _____/_____/_____

Signature or mark of student*: _____

Date: _____/_____/_____

*Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent

---

SPECIAL CIRCUMSTANCES

The section below must be completed, if the form is:

A) required to be read aloud (whether in English or in an alternative language or dialect) to the person giving consent **and/or**:

B) when the person giving consent is an independent student under the age of 18.

➔ ***WITNESS - for consent from an independent student or where the explanatory letter and the form were read***

I have witnessed the signature or mark of an independent student, or the accurate reading of the explanatory letter and the Online Services Consent Form was completed in accordance with the instruction of the person giving consent. The person giving consent has had the opportunity to ask questions. I confirm that the person giving consent have given consent freely and I submit the person understood the implications.

Print name of witness: _____

Signature of witness: _____

Date: _____/_____/_____

➔ ***Statement by the person taking consent – when it is read***

I have accurately read aloud the explanatory letter and the Online Services Consent Form to the person giving consent, and to the best of my ability made sure that the person understands that the following will be done:

- *The identified information will be used in accordance with the Online Services Consent Form*
- *The school will cease using the information from the date that the school receives a written withdrawal of consent.*

I confirm that the person giving consent was given an opportunity to ask questions about the explanatory letter and Online Services Consent Form, and all questions asked by the person giving consent have been answered correctly and to the best of my ability. I confirm that the person giving consent has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the person giving consent.

Print name and role of person taking the consent: _____

Signature of person taking the consent: _____

Date: _____/_____/_____

Parent/Carer Name	
Student Name (in full)	

The school community provides a chaplaincy program endorsed by the school's Parents and Citizen's Association and available on a voluntary basis to all students. The chaplain is involved in a range or activities which happen at this school and are free of religious, spiritual and/or ethical content. These activities, which include being accessible to students for self-referral, are available to all students on a voluntary basis unless a parent or carer requests in writing that this is not to occur for their child/ren.

Please tick one of the boxes below:

☐ I give consent for my child to participate in these activities

☐ I do not give consent for my child to participate in these activities

Chaplains may also be involved in activities with religious, spiritual or ethical content and additional consent is sought from parent/carers for these specific activities.

Information about the school's chaplaincy program is on the school's website. Prior to commencement of any additional activities with religious, spiritual and/or ethical content in the school, parents/carers will be advised through the school newsletter and website.

These activities are available to students on a voluntary basis if a parent or carer has given consent in writing.

Voluntary Student Activities without Religious, Spiritual and/or Ethical Content
Eg. Breakfast Club – opportunity for students to have breakfast from 8.15am each Thursday morning.

Voluntary Student Activities with Religious, Spiritual and/or Ethical Content
Eg. Youth Bands - Groups visiting school for performances

Please tick one of the boxes below

My child

☐ Has my consent to participate on a voluntary basis in activities within the program of chaplaincy services which have religious, spiritual and ethical content. I understand that this consent is inclusive of all such activities and remains operational unless I advise otherwise in writing.

☐ Does not have my consent to participate on voluntary basis in activities within the program of chaplaincy services which have religious, spiritual and ethical content.

I understand that, where I agree that my child can participate in the chaplaincy program, this information will be passed onto the school chaplain.

Parent/Carer signature _____   **Date** _____ / _____ / _____

ISIS DISTRICT
STATE HIGH SCHOOL
KNOW THYSELF

Computer Use Agreement

R Respect Resilience Responsibility
I Integrity Inclusivity
S Striving for Success
E Empowered

This School has comprehensive access to school devices and internet. Access to these relies upon students and their parents/carers abiding by the terms of the Computer Use Agreement outlined below and signed upon enrolment.

I UNDERSTAND THAT:

- Information and Communication Technology resources at Isis District SHS are provided for use in learning activities, as part of the school curriculum.
- Every student is given an account on the school's computer network and this is *private to the user*.
- No student may interfere with another account, nor share details of their own account.
- When using 'global' systems, such as the Internet, it is impossible to screen or filter out all material, which is controversial, inappropriate or offensive. It is therefore each student's **responsibility** not to initiate access to such material or to distribute such material by copying, storing or printing.
- Each student has Internet access for learning activities. Inappropriate use of school internet access may result in that privilege being temporarily or permanently denied.

I AGREE THAT:

I will use information technology resources appropriately and legally as detailed below:

I will take care of information technology resources:
⇒ I will not eat or drink near any school owned computer equipment.
⇒ I will not damage computer equipment or furniture.
⇒ I will use the equipment with great care.
⇒ I will not use school computers for **any** games that have not been approved by computer network administrators.
⇒ I will not attempt to break copyright (eg. by illegally copying software)

I will be considerate to other users:
⇒ I will give educational purposes priority.
⇒ I will not monopolise equipment.
⇒ I will not deliberately waste computer resources (eg. unnecessary printing, downloads or streaming).
⇒ I will not intentionally disrupt the smooth running of the network (eg. by downloading large files from the Internet at any time, or emailing large or unnecessary attachments through the system).
⇒ I will not store inappropriate amounts of data or any unnecessary data on my H: drive or anywhere else on the network.
⇒ I will not scan or display graphics, record or play sounds, or type messages that could cause offence to others

I will accept responsibility for privacy and security:
⇒ I will not reveal my passwords to anyone else.
⇒ I will not attempt to use or otherwise interfere with any other user's accounts under any circumstances.
⇒ I will not attempt to "browse" or "explore" on the school network for any unethical purpose.
⇒ I will not attempt to upload or create computer viruses or be involved with other forms of electronic vandalism.
⇒ I will report any security problems immediately to a class teacher or to the Computer Coordinator.
⇒ I will not reveal my personal address or phone number or those of other students or staff in any electronic communication

General Use of Computer Resources
As a parent/carer of this student, I have read the Computer Use agreement. I understand that the computer resources of Isis District State High School are designed for educational purposes and that any violations of the conditions are set out it the agreement can lead to loss of privileges. I also understand that theft or damage to equipment will result in a bill for the cost of replacement parts or repairs.

Internet Access
As the parent/carer of this student, I understand that it is impossible for the school to fully restrict access to controversial materials on global information systems such as the internet. I also understand that while the school will take appropriate measures to limit access to illegal, dangerous and offensive materials, ultimately, it is given access to electronic communication networks including the internet.

Parent/Carer Signature : _____   **Date :** _____ / _____ / _____

Student Signature : _____

Design & Technologies: Working with Hand/Power tools and Fixed Machinery

It is a requirement that before students can participate in any 'high/extremely high risk' activities in Design & Technologies that all programs containing these activities must be approved by the Principal of the school. Department guidelines require that we have parental/carer permission as well. Our workshops necessarily include equipment that is in this category.

At the start of our programs students will be required to participate in a safety induction program to explain and reduce the risk of an accident, which includes:

- *Before any equipment can be used students will be given demonstration/instruction on how to use this equipment correctly and safely.*
- *Students may be given theory on the safe use of this equipment and may be required to sit a theory test before your child can use this piece of equipment.*
- *The safe operating procedures of each machine is available and demonstration of the safe operation is given by a trained supervisor.*
- *The workshop policy ensures all students obtain permission before using any machinery and that they do so under supervision. They are not to use the equipment prior to receiving instruction in its correct use.*

As part of Design & Technologies, students will be required to complete a number of practical exercises such as the construction of camp-stools, ladders, saw horses, coffee tables, footstools, etc. Once completed, students are permitted to take these items home.

Parents need to be aware that the products do not necessarily conform to the appropriate Australian Standard.

Students must act in a safe manner at all times and adhere to their requirements regarding PPE (footwear, safety glasses, etc.) and workshop machinery.

Parent/Carer Consent

Department of Education Queensland requires parent/carer consent prior to the use of extreme/high risk equipment in Design & Technologies workshops. (Hand/power tools and fixed machinery.) By signing below, parent/carer consent is granted for your student to participate in all aspects of the D & T programs offered to students during their D & T classes at Isis District State High School.

By signing below, both the student and parent/carer also agree to the terms and conditions in relation to students' obligations whilst in the workshop outlined in the information page in the subject selection booklet.

I (parent name) ……………………………………………
have read and understood the information provided relating to the safety procedures and construction activities that are carried out in the Design & Technologies subject area and hereby give permission for my child ……………………………………
to participate. (student name)

Parents also need to be aware that correct footwear must be worn at all times to participate in practical activities.

Parent Signature ……………………………………………

Date: …………/…………/…………

Student Contractual Agreement

Very rarely does an accident occur by the malfunction of machines and/or equipment. The majority of accidents are caused by human factors, therefore the observation of good sense (common sense) principles and safe working practice is essential.

I (student name) ……………………………………………
have read and understood the information provided relating to the safety procedures within a workshop and will endeavour to carry them out at all times. A breach of safety may see a consequence imposed. Constant disobedience may result in a safety retraining program or prohibition from using workshop facilities.

Student Signature ……………………………………………

Date: …………/…………/…………

Isis District SHS
Enrolment Agreement

RESPECT
RESILIENCE
RESPONSIBILITY
INTEGRITY
INCLUSIVITY
STRIVING FOR SUCCESS
EMPOWERED

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Isis District State High School.

Principals (or delegates) must discuss and provide a copy of the school's Code of Conduct for Students and Student Dress Code to the parent/carer. The Responsible Behaviour Plan for Students outlines the school's strategies for implementing the Code of School Behaviour.

Responsibility of student:
Student enrolment at Isis District State High School indicates student agreement to:
- comply with the requirements of the school's Code of Conduct for Students
- actively participate in learning to the best of their ability
- respect the rights and needs of others
- accept responsibility for their actions
- participate in school activities with a positive attitude
- take an active part in keeping the classroom, school grounds and environment clean and tidy
- assist in establishing and maintaining a positive learning environment
- accept the logical consequences of unacceptable behaviour
- act as worthy ambassadors of Isis District State High School at all times

Responsibility of parents/carers:
Student enrolment at Isis District State High School indicates parent/carer agreement to:
- familiarise themselves with the Code of Conduct for Students and support the school in its implementation
- help their students to understand the behaviour that is expected of them whilst on the way to school, at school and on the way home from school
- support the authority and discipline of the school enabling their student to achieve maturity, self-discipline and self-control
- treat school staff with respect and tolerance
- discuss with the school any problems they feel are detrimental to the effective learning of their student
- inform school of reason for any absence
- attend information evenings for parents/carers
- abide by school's policy regarding access to school grounds before, during and after school hours

Responsibility of school to:
- develop each individual student's talent as fully as possible
- inform parents/carers regularly about how their students are progressing
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety and well-being of all students
- be open and welcoming at all reasonable times and offer opportunities for parents/carers to become involved in the school community
- clearly articulate the school's expectations regarding the Code of Conduct for Students and the school's dress code policy
- ensure that the parent/carer is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- apply the procedures of the school's Assessment Policy
- contact parents/carers as soon as is possible if the school is concerned about the student's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents/carers on any major issues affecting students
- treat students and parents/carers with respect and tolerance

I accept the rules and regulations of Isis District State High School as stated in the school policies that have been provided to me as follows:

☐   Code of Conduct for Students

☐   Student Dress Code

☐   Use of Technology and Personal Devices Policy

☐   Harm and Harassment Policy

☐   Smoking Policy

☐   Attendance Policy

☐   Assessment Policy

☐   Homework Policy

☐   School Excursions

☐   Student Resource Scheme

☐   Privacy Information Sheet for Parents/Carers

☐   Complaints management

☐   School Procedures Summary

☐   Recognition of Positive Behaviour

☐   Emergency Evacuation Procedure for early departure from school site

☐   Department insurance arrangements and accident cover for students *(see excursion proforma)*

☐   Consent to use Copyright Material, Image, Recording or Name (Media Consent)

☐   Parent/Carer Consent form for *Voluntary Student Participation in Program of Chaplaincy Services*

I acknowledge that information about the school's current programs and services has been explained to me.

_____	_____	_____
Student Signature	Parent/Carer Signature	On behalf of Isis District SHS

ISIS DISTRICT STATE HIGH SCHOOL

Interview Discussion

R Respect
I Resilience Responsibility
S Integrity Inclusivity
E Striving for Success
  Empowered

Interviewer (s):   **Date**: _____ / _____ / _____

STUDENT DETAILS

Family Name: Given Names:

Student ID: Date of birth: _____ / _____ / _____

Exit Year: 20_____   Roll Class:

Gender: Male   Female   Feeder School:

STUDENT PROFILE

Strengths:

Weaknesses:

Sports:

Hobbies & Interests:

Reading Interests:

Leadership Experiences:

Representations:

Community Service:

Other:

DIAGNOSTICS & PROGRAMS

Extension Maths:

Extension English:

Maths Support:

English Support:

Other Support:

Notes:

LEARNING SUPPORT

Verified -
☐ID ☐Dyslexia ☐ADD ☐ADHD ☐ODD

☐SLI ☐ASD

National Data Collection –
☐Cognitive ☐Physical ☐Sensory ☐Social
Notes:

MEDICAL INFORMATION

Notes:

SOCIAL INTERACTIONS

Works well with: Needs help to get along with: